



UMTEC Limited

Conference Management Services

Company Introduction



- UMTec Limited was established in 2006 and is a **public capital enterprise** owned by UM.
- **A commercial vehicle** of UM to promote and commercialize UM's research achievements, and facilitate the research and development **collaboration between UM and industries**.
- Business areas include collaborative research, technology consultancy, testing and advisory **projects**, supporting and co-organizing UM academic **conferences**, and etc.

Organize a conference in UM

Organizing a conference in UM involves a lot of work:

- **Paper Management** – **paper submission** & **review management**
- **Participant Registration** – conference **registration** & **registration fee processing**
- **Sponsorship** – soliciting, receiving and properly using sponsorship
- **Procurement** – sourcing for logistics and services
- **Financial management** – vendor **payments** and **residual funding** management & utilization
- **Engaging Service Providers** – **engage** a conference co-organizers and extensively **liaise** with them during the concerned period
- **Venue** – secure proper conference **venue** that meets the needs

Benefits with UMTEC

1. Conference Management

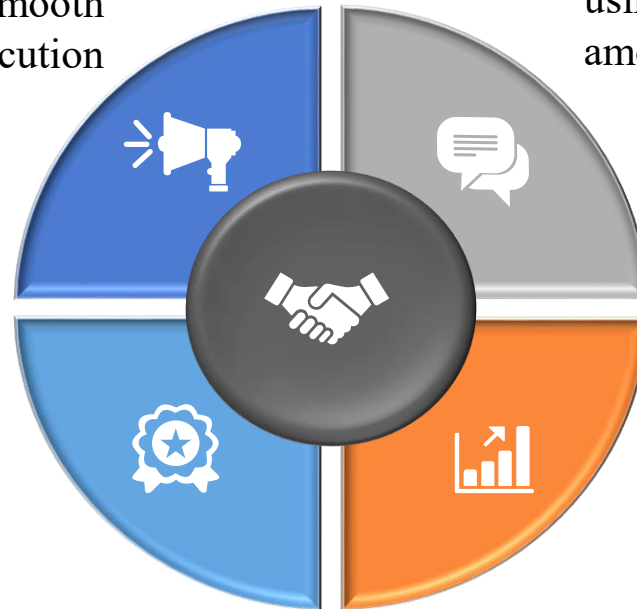
Efficient conference management with smooth coordination and execution

2. Central Coordination

Save valuable time for UM staff by using UMTEC as the interface among stakeholders

3. Risk Reduction

Reduce the risk exposure associated with commercial contracts in personal liabilities



4. Financial Management

Effectively handle the collection of **sponsorship, registration fees, and vendor payments**

5. Paper & Registration Fee Collection

Paper submission & review, and registration & its fee collection in a **centralized conference management system** –

UM Conference Hub (澳大會議平台)

6. Residual Funding

Retain conference **residual funding in UMTEC for future** conferences or research activities by PIs

Conference Management Services

Category		Service Item*
Core Services	Pre-conference execution	Participant Registration Paper Submission & Review Registration Fee Collection
	Conference execution	Financial Activities Management Conference Execution Support
	Post-conference	Post-Event Reporting & Follow-up
Premium Services	Logistics Arrangement	Venue Selection & Booking Local Tour & Activity Planning Accommodation, Catering & Transport
	On-site Support	Reception & Photography Services Technical Support & Equipment Rental



UM Conference Hub

 澳大會議平台

 A system of

 international standard

 developed by UMTec

- * Individual services or a combination of services can be selected based on your needs.
- * For further inquiries regarding the schedule of fees, please do not hesitate to contact us.

UM Conference Hub



Starting from 2025, UMTec has officially launched the conference management system (UM Conference Hub), designed for managing UM's conferences. It offers functions such as paper submission and review, registration, and fee collection.



For more details of the conference management system services, please visit:



Contact Us

(853) 8822 2730

<https://umtec.um.edu.mo>



UM Partners

*Co-organizing
Conference
Achievement
(2023-2025)*

9+

Partner Faculties
(including repeat partners)



Collected Paper

16+

Flagship Conferences



Participants

30+

**Countries/Regions
Participants from**



**Officially
Launched in 2025**

**CONFERENCE
FUNDING SCHEME**

**3 conferences
awarded**

Partnership



Co-organized Conferences with UM

2025 Annual Focus



UMTEC Academic Conference Services 2025

- SETA 2025 – Finance & Economics | June
- MSBS 2025 – Biomedical & Health Sciences | June
- MCSCT 2025 – Smart City & Artificial Intelligence | August
- ISCMNP 2025 – Chinese Medicine & Pharmaceutical Science | September
- Joint Seminar with University of Coimbra – Law & Public Policy | October
- UltiMater Innovation & Entrepreneurship Exhibition – Innovation & Entrepreneurship | December

Co-organized Conferences with UM

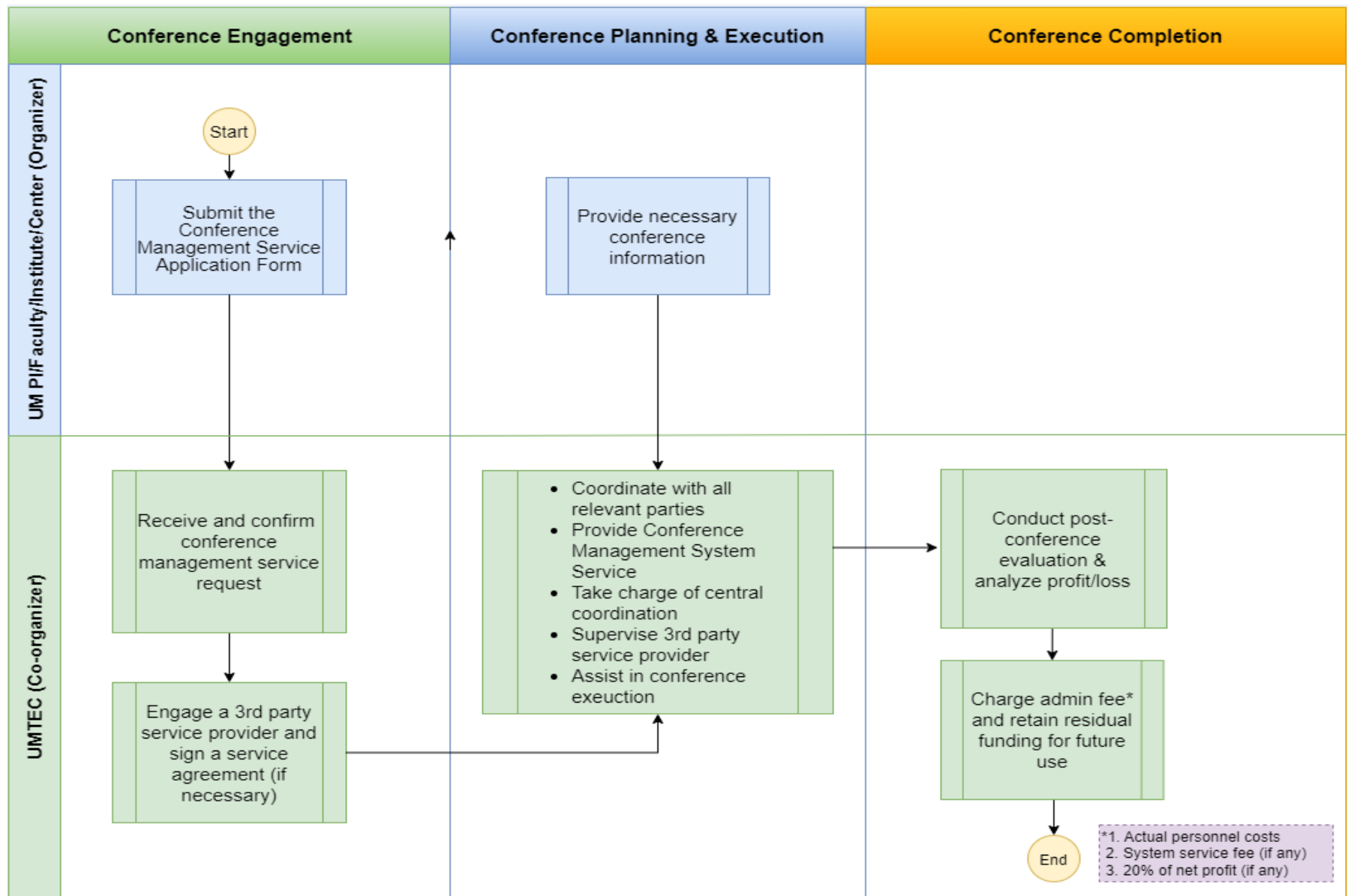
2024 Annual Focus



UMTEC Academic Conference Services 2024

- Outstanding Enterprise Funding Scheme – Innovation & Entrepreneurship | April
- AsianFA 2024 – Finance & Economics | June
- Society for Industrial and Applied Mathematics (SIAM) – Mathematics & Applied Science | June
- MCSCT 2024 – Smart City & Artificial Intelligence | August
- IEEE SCEMS 2024 – Electrical Engineering | November
- BIDA 2024 – Finance & Economics | December

Process to Engagement UMTEC





澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

Contact Information



Feel free to contact us to know more about our services. We look forward to creating value and benefits for your team!



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